

WHY LOMBARDO?

Choosing a place to work is a big deal. You spend 40 hours each week at work, so you want to love what you do. We get it. When telling you why you'll love working at Lombardo Homes, we could list all of our statistics and accomplishments... but everyone does that, right?

Here's the real reason you'll love working at Lombardo: we're a family. We're family owned and operated, yes, but our entire team is a family. We appreciate and care for our team members and trade partners. When our team members succeed, we all succeed; when they struggle, we all pitch in to build them back up. This is the Lombardo way.

WHAT YOU'LL DO

The quick overview

Are you a high-energy, self-starter, entry level finance or accounting professional looking to gain experience or expand your experience? Do you enjoy critical analysis of facts to ensure that the proper accounting principles are applied? Are you a strong communicator, relationship builder, collaborator, and have the ability to work with internal business partners to build and maintain strong working relationships and accounting/finance team members? If you answered yes to all, then this position is for you! You will be responsible for completing monthly accounting duties, including journal entries, maintenance of general ledger, account reconciliations, coordinating intercompany transactions and preparation of year-end tax packages and special projects, as required.

The nitty-gritty stuff

- Review general ledger accounts and prepare monthly journal entries, including accruals and adjusting journal entries.
- Performing account analysis and reconciliation, including bank statements and intercompany general ledger accounts.
- Prepare monthly sales entries.
- Prepare detailed analyses and explanations of Balance Sheet accounts.
- Prepare month-end accounting packages.
- Various inventory functions including being able to identify and correct job costing errors.
- Communicate accounting issues to Seniors and Managers in a timely manner and be able to propose solutions.
- Review, approve and code various invoices for payment.
- Perform special projects and/or other duties as assigned.

WHAT YOU NEED

- Bachelors in Accounting or Finance.
- 2-3 years of experience in Accounting preferred.
- Proficient in Outlook, Word and Excel.
- Ability to prioritize and multi-task and meet deadlines.
- Strong written and oral communication skills.
- Highly organized and detailed orientated.
- Desire to establish and maintain effective working relationships.

WHAT WE'LL GIVE YOU

- Competitive salary with annual bonus potential
- Opportunity for career growth
- 401k with company match
- Company-provided life insurance
- Full benefits package including health, dental, vision, FSA, long-term disability, voluntary life insurance, accident insurance. Company-sponsored employee events.